

THE CHARLOTTE STRAKER PROJECT
FINANCIAL STATEMENTS
31 MARCH 2017

(A company limited by guarantee)

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

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THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2017**

Trustees

W F Cunningham, Chairman
D Johnson
P Wood
I G Hall (resigned 21 September 2016)
M A Wagstaff
A M Blackett, Vice Chairman
M E A Jones
A J G Winter
G M Black
M F Pottage
N E Braithwaite
L Thirlwell
B Groves (appointed 18 November 2016)
R A Dixon (appointed 21 September 2016)

Company registered number

02756650

Charity registered number

1021086

Registered office

Charlotte Straker House, Cookson Close, Corbridge, Northumberland, NE45 5HB

Company secretary

N E Braithwaite

Independent auditors

Armstrong Watson Audit Limited, Fairview House, Victoria Place, Carlisle, Cumbria, CA1 1HP

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, NE46 3RU

Lloyds TSB Bank plc, 3 The Precinct, Wesley Court, Blaydon-on-Tyne, Newcastle Upon Tyne, NE21 5BY

Virgin Money plc, Jubilee House, Gosforth, Newcastle upon Tyne, NE3 4PL

Solicitors

Sintons Law Solicitors, The Cube, Barrack Road, Newcastle upon Tyne, NE4 6DB

THE CHARLOTTE STRAKER PROJECT
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2017

The Trustees present their annual report together with the audited financial statement for the 1 April 2016 to 31 March 2017. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Structure, governance and management

CONSTITUTION

The Charlotte Straker Project (CSP) is a charitable company limited by guarantee, registered at Companies House, incorporated on 16th October 1992 and registered as a charity on May 17th 1993.

The objects and powers of the Charity are set out in its Articles of Association. In the event of the Company being wound up the individual liability of every member of the Company shall not exceed £1.00.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The Directors the Charlotte Straker Project (CSP) are also the Charity Trustees. They are known as the Executive Committee. Each year at the AGM a number of the longest serving members retire, by rotation, and being eligible and assuming willingness, may offer themselves for re election.

Taking into consideration the nature of the work that (CSP) undertakes, the Executive Committee seek to ensure that the needs of the sector of the community that it serves are appropriately reflected through the diversity of the trustee body and that collectively the Trustees have the skills required to enable CSP to operate effectively. The method of appointment of trustees was updated in 2012 and details are contained in last year's report. I am delighted to report that two Corbridge residents joined as trustees in 2016. Richard Dixon, a long term supporter of the Charity and retired engineer was appointed on 23 September 2016. Berenice Groves, a senior manager with the NHS was appointed on 18 November 2016.

Trustees have medical, nursing and legal backgrounds as well as experience in care provision and safeguarding. Business, financial and property skills are also well represented on the Executive Committee.

POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

The current trustees are familiar with the practical work of the CSP.

We reviewed and updated our Induction and Training schedule for new trustees in 2016. Any prospective appointment of a Trustee is discussed by the Executive Committee in the first place before an approach is made. If the proposal is agreed the Chair meets with the potential new Trustee to discuss the work of the Charity and the role of a trustee. An "Introductory Pack" of information is provided and he/she is invited to attend the following Executive meeting as an observer.

Following that meeting the Trustees will discuss the appointment once more and if agreed as suitable the person will be invited to become a trustee. New trustees attend induction training sessions run by the Chair and others which cover the obligations of trustees, the main documents which set out the operational framework for the Charity, the current financial position and the latest Accounts, management accounts and future plans and objectives.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

In this year three trustees attended training on Fundraising Practice and one trustee attended training on charity trustee responsibilities and they report on issues relevant to the Charity to the other trustees. A programme is being developed to identify any additional trustee training requirements and how to meet them.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Executive Committee (the board of trustees) meet every other month. These meetings include the Registered Manager, to whom day to day responsibility for delivery of care and the running of the CSP is delegated. This responsibility includes managing appropriate budgetary areas. The delegation does not include overall financial and strategic responsibilities though the manager is part of the group that will make such decisions. The manager does not have voting rights.

There is a:

- Chairman
- Vice-Chair
- Treasurer
- Company Secretary

There are three main committees:

1. Finance & Governance (F&GC)
2. Quality (QC)
3. Strategic Development (SDC)

The F&GC and SDC meet quarterly with reports being considered at the following Executive Committee meeting. The QC meets on alternate months in line with the Executive Committee meeting.

In addition we have three subcommittees:

1. Fundraising (reporting to SDC)
2. Clinical Steering Group (reporting to QC)
3. New Friends Group (reporting to SDC)

Fundraising meets as required, Clinical Steering Group monthly and New Friends Group last met in July 2016.

Clinical Governance matters are discussed with the appropriate members of the Executive Committee. Such matters are also discussed at the QC and the monthly Clinical Steering Group.

RISK MANAGEMENT

The Trustees continue to review the business risks and have an active and systematic risk management strategy. This involves identifying the types of risks the Charity faces, prioritising them in terms of impact and likelihood of occurrence and trying to identify means of mitigation. We have tried to review the business risks that might face us at any given time and adopt a strategy to minimise as much as is possible. Our Risk Register is reviewed at each Executive meeting.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

Objectives and Activities

POLICIES AND OBJECTIVES

The objects of the Charity are "The relief and rehabilitation of aged or infirm persons resident in the local authority district of Tynedale or such other areas of the County of Northumberland as the Company shall from time to time determine (the "Area of Benefit") as well as the relief and rehabilitation of aged or infirm persons resident elsewhere in the United Kingdom who have close relations resident in Tynedale and in particular, but without limiting the foregoing, by providing or assisting in the provision of sheltered accommodation, and of nursing and other facilities to alleviate the needs of such persons."

and

"The advancement of the education of the public with respect to health, housing and welfare problems amongst persons in the Area of Benefit who are aged or infirm."

The principal areas of charitable activity relate to the provision of residential and nursing care to the residents of Charlotte Straker House along with the maintenance of accommodation in the form of bungalows/flats which provide independent living to the occupants. We have 30 rooms which are dually registered for residential or nursing care, 8 bungalows and one flat. The average age of our residents is 89. Care is given according to individual need and we support those who lack funds by making a charitable contribution in certain situations enabling any shortfall in fees to be met.

We describe and promote our services to our local population via direct communication and articles in local papers, parish magazines and newsletters to supporters.

Our aims in 2016/17 include the provision of high quality nursing and residential care according to the individual's need, supporting those financially who cannot afford our fees and the development and provision of a Community Respite Bed (CRB) service.

Specific objectives include the achievement of a CQC rating of Good, a Quality Weighted payment Scheme (QWPS) score of level 1 and an occupancy level of at least 96%. In addition we will fundraise to meet the shortfall in fees to support residents which is predicted to be £50,000 and to fund our rolling programme of refurbishments within Charlotte Straker House.

To achieve these aims we provide good staffing levels with good quality leadership and a skilled workforce; paying careful attention to the assessment criteria and requirements of CQC and QWPS.

We are pleased to report that we achieved a CQC rating of 'Good' across all areas with an overall rating of 'Good'. In addition we achieved QWPS level 1 scoring 127/130 points

A fundraising programme was implemented. The CRB appeal was mounted to raise £120,000 in order to be able to set aside one room in the Graham Grant wing for three years for the provision of respite care to local people, this was very successful raising the required amount in three months.

Our fundraising programme, which contained a range of elements, successfully covered the cost of a number of improvements within the House as well as the shortfall in fees for a number of residents of limited means.

More details are to be found in Achievements and performance section below.

Volunteers continue to help with the social activities of residents. These activities include accompanying residents to the monthly Memory Cafe at the Parish Hall, outings to tea or sightseeing trips. Within Charlotte Straker House seven volunteers in rotation take the mobile shop trolley around rooms once a week and the games afternoon occurs weekly supported by two or three volunteers.

Other activities include outside speakers, craft afternoons and bench level gardening sessions – the latter two supported by volunteers.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

GOING CONCERN

At the end of the financial year and after taking appropriate action, the Trustees consider that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

REVIEW OF ACTIVITIES

We strive to ensure that our residents receive the highest standard of care.

Please read below concerning the achievement of our specific objectives including achieving a CQC rating of Good, a QWPS score of level 1 and an occupancy level of at least 96% as well as our fundraising to meet the shortfall in fees to support residents and to fund our rolling programme of refurbishments within Charlotte Straker House.

In 2016/17 occupancy remained high with an average of 97.45% for the year against a target of 96%. Overall staffing numbers remained high, retention excellent and recruitment of new staff straightforward. As a result our use of agency staff was once again minimal.

Our residents are predominately frail and elderly with an average age of 89. The person centred care and daily activities provided by staff and volunteers both support and enhance the quality of the lives of our residents. Residents and their families in Tynedale and beyond can be reassured that the CSP will provide a safe and supportive environment to enable residents to live as independent and satisfying lives as possible with due regard to their dignity. This was confirmed by the CQC.

Fundraising approach

CSP does not use a professional fundraiser. We regularly work in partnership with local businesses as their appointed Charity of the Year in order to promote the charity and fundraise for specific purposes. In future such arrangements will be the subject of written agreements as required by the Charities Act 2016.

As a result of the new requirements a Fundraising policy has been developed and approved by Trustees at the March 2017 Executive meeting. This policy is designed to incorporate requirements of Charities Act 2016 regarding fundraising and also to reflect best practice in this area. Trustees and those volunteers involved in fundraising activities are required to have read the policy.

All Fundraising activities have trustee involvement to ensure compliance with this policy. No complaints have been received regarding our Fundraising activities in 2016/17. We are acutely aware of our responsibility to protect vulnerable people and other members of the public from unreasonable behaviour in the course of, or in connection with, such activities. Oversight by trustees ensures good practice is undertaken ensures that this is the case.

Fundraising

We continue to actively fundraise to meet some of the needs of the organisation.

Our particular objectives in 2016/17 include to fund the rolling programme of improvements to rooms and communal areas of the home, meeting the predicted shortfall of £50,000, the development of a new website and raising £120,000 to introduce a new Community Respite bed service.

To achieve these objectives we undertook a successful Summer Fete in early June, Golf Day at Matfen Hall in mid-July and Tynedale Gift Fair at the beginning of November. A sponsored cycle ride, a Christmas dinner dance, a January 2017 Ceilidh and a March Fashion Show supported by Corbridge Traders were jointly

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

undertaken with the Corbridge Youth Initiative CIO (charity No 1154200) under our arrangements for joint working contained in a Memorandum of Understanding entered into between the two charities. As before this money is invested into CSP for the benefit of our residents.

Friends of Charlotte Straker

We have sought to alleviate the recent difficult financial climate through the recruitment of a group of supporters in the local community to back Charlotte Straker and its residents and help us keep our facilities up to date by Regular Giving. This initiative continues to be coordinated by a small group of local people. We are very pleased to report that at the end of the financial year there were 150 friends. New Friends are recruited via a personal approach from one of the committee members or a supporter of CSP. Prospective friends are given information about the charity and it is then left to them to decide if they wish to become a regular donor and Friend. Funds from Friends contribute to the achievement of our yearly objectives.

Community Respite Bed (CRB) Appeal and Service

In September 2016 we launched a Fundraising Appeal to raise money for a new respite care bed service (also see below under Away day). The response from the local community and grant giving bodies was tremendous. We raised £120,000 in just over 3 months. We set aside one fully equipped room in the Graham Grant wing for the service which started in January 2017. This service has proved very popular being in demand by hard pressed carers and families, meeting an unmet need in our community. The money raised and that still being received will fund the service for 3 years. We will evaluate the service to determine whether it should continue beyond that time.

Charity of the year

In January 2017 we were appointed Brocksbushes Farm Shop (Corbridge) charity of the year. This allowed us to run a stall and undertake a bucket collection on certain Saturdays of the year.

Celebrations

We are now in our 25th Year as a charity and will be celebrating this important anniversary at a garden party on 17th September 2017. In addition, Charlotte Straker Cottage Hospital was opened by Lady Allendale on 22nd August 1918. Thus 2018 will be our centenary with Charlotte Straker being used as a facility to care for local people in one form or another over the last 100 years.

Legacies

We received two small residual legacies in this financial year. We were also very pleased to receive two legacies; one of £100,000 and one of £48,766.

Roland Cookson Fund at the Community Foundation

We are delighted to report that in September 2016 we formed a new partnership with the Community Foundation to receive their support via the Roland Cookson Fund. Roland Cookson was an important local industrialist who lived in Corbridge and who supported many good causes in the North East. This new funding agreement ensures that we receive a quarterly grant which will assist us in achieving our charitable aims. As part of the funding agreement we report regularly to the Community Foundation on the use of the grants. Thus far grants have supported the CRB Appeal and contributed to offset the shortfall in residents' fees.

Shortfall in fees

As mentioned above each year we aim to provide a charitable contribution to a number of our residents who have a shortfall in their fees due to lack of personal means. This year (2016/17) this amounted to £67,498. This money was successfully raised via our various fundraising events and processes as well as the January 2017 grant from the Community Foundation (see above).

Public Relations

Following our successful away day in April 2016 we appointed Sally Urwin to act as our public relations and marketing adviser. Sally has made a significant difference by facilitating an updated website, ensuring that our fundraising events have maximum publicity, and ensuring the local community are aware of our activities via social media, newspaper and newsletter articles.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

CQC inspection

An unannounced inspection took place on 6th and 7th April 2016. CQC inspectors were with us for two days and inspected us in five areas: is the home safe, effective, caring, responsive and well led? CQC inspectors commented positively on a number of important areas:

- The quality of our person centred care provided by our well trained staff.
- Our strong links and involvement with the local community.
- Our good governance – referring to our standards and leadership.
- Finally they mentioned the excellence of the food.

They rated all five areas of the home as good with an overall rating of good.

The published report (June 2016) was very positive about Charlotte Straker Project throughout with no negative comments whatsoever. This report reflects all the hard work undertaken by staff, managers, volunteers and trustees in providing care to our thirty residents and ensuring the highest standards at all levels.

Northumberland County Council Annual Inspection

The Charlotte Straker Project was inspected by Northumberland County Council in July 2016 as part of their Quality Weighted Payments Scheme (QWPS). NCC inspects Care Homes on an annual basis. There are 4 gradings ranging from Level 1 (highest) to Level 4 (lowest). I am delighted to record that we achieved Level 1 with a score of 127/130. Staff and trustees are delighted with this result.

Staff and training

We employ 10 Registered Nurses and 23 permanent members in our care team, of which 4 hold NVQ level 2 in Social Care or the equivalent and 15 hold NVQ level 3 qualification. We have a comprehensive Training Plan which is electronically maintained. A high percentage of our staff have completed NCFE Level 2 Certificate in the Principles of Dementia Care. In addition we ensure that the increasing number of subjects which are part of mandatory training for all staff are well covered e.g. Fire Safety, Moving and Handling, Infection Control, Equality and Diversity, Safeguarding and Whistleblowing, Dementia Awareness, End of Life Awareness, Health and Safety Awareness, Basic Food Hygiene and Nutrition. Registered Nurses, Senior Carers and some Care Assistants have completed Medication Training. Registered Nurses are designated as Emergency First Aid Appointed Persons and attend Refresher Training every 3 years. The Registered Manager has undertaken management training up to post-graduate level 7, and Deputy Manager has level 5 management qualifications. The Registered Manager and Deputy Manager attend relevant training courses and conferences. Our Head Cook has a Diploma in Human Nutrition Skills and our Cook has successfully completed an Intermediate Level Apprenticeship in Professional Cookery.

The building

As part of the Management Agreement we have with Home Group, CSP is responsible for items that are not integral to the building e.g. furniture, decoration and some equipment, Home Group is responsible for the fabric of the building, electrical supply, heating, water, sanitation and lifts. CSP Trustees and staff take good care of those areas under our responsibility by regular inspections, followed by maintenance, refurbishment or replacement as applicable.

The lift between the ground floor and first floor was replaced by Home Group in February/March of 2017. The lift had been in service since 1992 and had caused recent problems. The replacement took just under five weeks and undertaken expertly with minimal disturbance to the residents by Northern Elevators. Alterations to upgrade rooms 8-11 was then undertaken by Home Group's contractors.

INVESTMENT POLICY AND PERFORMANCE

The investment amount shown on the balance sheet £193,029 is with the Charities Aid Foundation in a cautious fund which is reviewed monthly along with the management accounts and reported to the finance committee and main board. This investment represents the amount that the trustees feel is prudent to place longer term. The balances held on deposit are split between easy access interest bearing accounts with a realistic cash flow held for day to day management of the charity.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

Financial review

With sound financial management and the continued support of our local community and staff the year saw a positive surplus of £199,771 after an unrealised gain on investments of £28,265. In the final half of 2017 we entered in to a new financial partnership with the Tyne & Wear Community Foundation and the Roland Cookson Fund that will see the charity receive quarterly grants towards our work. These grants are unrestricted.

RESERVES POLICY

This year partly as a result of our occupancy levels conditions have continued to improve and we have been able to re-build our reserves to the desired level. The Board of Trustees have agreed to hold money equivalent to 6 months operating costs in the event that we have to wind down and cease operations. We are also mindful of funding issues within the local authority and the restraints on health authority budgets both of which can quickly impact on our income line. Part of our ethos is that no one is denied access to our services due to lack of means. As a result, we therefore also hold sums of money to cover the shortfall in fees which can vary from month to month for those residents or tenants who lack financial means. Trustees have designated £50,000 towards the Community Respite Bed which together with the £78,988 raised is also help as part of our reserves. Finally, we hold agreed additional sums of money in a development fund currently £70,000 which will enable us to undertake planned development work to improve CSP facilities

PRINCIPAL FUNDING

Our principal income is derived from accommodation fees from the 30 rooms and 8 bungalow which make up the Charlotte Straker project. Additional income is derived from our own fundraising activities together with grants from various charities and trusts. We also have a small number of contracts with the Local Authority through supported housing together with the local health authority to deliver continuing health care.

FUTURE DEVELOPMENTS

A second successful away day was held on 13th April 2016 at Matfen Hall which was attended by 12 trustees as well as the senior management team. We reviewed progress with our strategic plan from May 2014 Away Day and updated this in the following areas:

- i. Public relations – appoint a PR person and ensure our message gets to our community.
- ii. Management of fundraising – ensure we link each event to an area of need.
- iii. Start a fundraising Appeal and then develop the community respite bed service.
- iv. Explore the further development of CSP buildings and facilities.
- v. Succession planning – form a Nominations Committee and encourage staff development and progression.

I can report that all areas have progressed significantly over the subsequent 12 months as described in the relevant sections of this report.

PAY POLICY FOR SENIOR STAFF

The Board of Trustees is responsible for defining the Charity's Senior Management Pay Policy and deciding on the salary of the Registered Manager. The board delegates this responsibility to the Finance and Governance committee. The Registered Manager has the key operational leadership role in the charity. Nationally there is a dearth of good managers who are prepared to manage Care Homes. It is important to assure quality of care that we are able to both recruit and retain the right person.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

SENIOR MANAGEMENT TEAM

Marilyn Hunter continues to be our Registered Manager with responsibility for the whole charity and Iwona Proszowska, RN is our Deputy Manager. Their leadership and the effectiveness of their working partnership was commended in the verbal feedback given in our June 2016 CQC inspection. The chair meets weekly with the Registered Manager and Deputy Manager to oversee their activities.

CARE NORTH EAST NORTHUMBERLAND

The CSP is a member of a trade organisation which looks at the terms and conditions of the contractual arrangements with Northumberland County Council (NCC). Care North East Northumberland is currently negotiating about the details contained within a new three year contract. It should be noted that NCC has one of the lowest fee rates for residential care in the North East.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of The Charlotte Straker Project for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing have report and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on _____ and signed on their behalf by:

.....
W F Cunningham, Chairman

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INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE CHARLOTTE STRAKER PROJECT

We have audited the financial statements of The Charlotte Straker Project for the year ended 31 March 2017 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 144 of the Charities Act 2011 and report to you in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

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INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE CHARLOTTE STRAKER PROJECT

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- the company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to take advantage of the small companies' exemption from the requirement to prepare a Strategic report.

Karen A Rae FCCA
For and on behalf of
Armstrong Watson Audit Limited
Chartered Accountants & Statutory Auditors
Carlisle
Date:

Armstrong Watson Audit Limited is eligible to act as auditor in terms of section 1212 of the Companies Act 2006.

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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2017**

	Note	Unrestricted funds 2017 £	Restricted funds 2017 £	Endowment funds 2017 £	Total funds 2017 £	<i>Total funds 2016 £</i>
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2	225,016	78,988	-	304,004	87,672
Charitable activities	4	1,083,733	-	-	1,083,733	1,062,524
Investments	3	2,255	-	-	2,255	2,292
TOTAL INCOME AND ENDOWMENTS		1,311,004	78,988	-	1,389,992	1,152,488
EXPENDITURE ON:						
Raising funds	5	13,052	-	-	13,052	12,011
Charitable activities		1,195,169	10,265	-	1,205,434	1,112,445
TOTAL EXPENDITURE	8	1,208,221	10,265	-	1,218,486	1,124,456
NET INCOME BEFORE INVESTMENT GAINS/(LOSSES)						
		102,783	68,723	-	171,506	28,032
Net gains/(losses) on investments	12	27,681	-	584	28,265	(4,061)
NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES		130,464	68,723	584	199,771	23,971
NET MOVEMENT IN FUNDS		130,464	68,723	584	199,771	23,971
RECONCILIATION OF FUNDS:						
Total funds brought forward		931,141	68	4,908	936,117	912,146
TOTAL FUNDS CARRIED FORWARD		1,061,605	68,791	5,492	1,135,888	936,117

The notes on pages 15 to 29 form part of these financial statements.

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REGISTERED NUMBER: 02756650

**BALANCE SHEET
AS AT 31 MARCH 2017**

	Note	£	2017 £	£	2016 £
FIXED ASSETS					
Tangible assets	11		231,198		271,315
Investments	12		193,029		164,764
			<hr/>		<hr/>
			424,227		436,079
CURRENT ASSETS					
Debtors	13	83,247		137,069	
Investments	14	85,610		40,520	
Cash at bank and in hand		582,865		395,358	
		<hr/>		<hr/>	
		751,722		572,947	
CREDITORS: amounts falling due within one year	15	(40,061)		(72,909)	
		<hr/>		<hr/>	
NET CURRENT ASSETS			711,661		500,038
NET ASSETS			1,135,888		936,117
			<hr/> <hr/>		<hr/> <hr/>
CHARITY FUNDS					
Endowment funds	16		5,492		4,908
Restricted funds	16		68,791		68
Unrestricted funds	16		1,061,605		931,141
			<hr/>		<hr/>
TOTAL FUNDS			1,135,888		936,117
			<hr/> <hr/>		<hr/> <hr/>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on _____ and signed on their behalf, by:

.....
W F Cunningham, Chairman

.....
D Johnson, Treasurer

The notes on pages 15 to 29 form part of these financial statements.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2017

	Note	2017 £	2016 £
Cash flows from operating activities			
Net cash provided by operating activities	18	196,816	104,666
Cash flows from investing activities:			
Dividends, interest and rents from investments		2,255	2,292
Proceeds from the sale of tangible fixed assets		-	200
Purchase of tangible fixed assets		(11,564)	(15,839)
Net cash used in investing activities		(9,309)	(13,347)
Change in cash and cash equivalents in the year			
Cash and cash equivalents brought forward		395,358	304,039
Cash and cash equivalents carried forward	19	582,865	395,358

The notes on pages 15 to 29 form part of these financial statements.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charlotte Straker Project meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Endowment funds are assets which must be held by the charity, principally investments. Income arising on the endowment funds can be used in accordance with the objectives of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the funds are charged against the fund.

1.4 Income

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from Social Services department of Northumberland County Council, relating to the residential fees, is accounted for on an accruals basis.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Income from private residents is accounted for on an accruals basis.

Voluntary income is received by way of donations and fundraising activities, and is included in full in the Statement of Financial Activities when receivable.

Interest is included when receivable.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on these activities.

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

1.6 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.7 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Property improvements	-	10% Straight line
Furniture and equipment	-	10% - 20% Straight line
Fixtures and fittings	-	20% Straight line

1.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.9 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES (continued)

1.10 Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.11 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.12 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.13 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.14 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.15 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

1.16 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES (continued)

1.17 Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

2. INCOME FROM DONATIONS, LEGACIES AND GRANTS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Endowment funds 2017 £	Total funds 2017 £	<i>Total funds 2016 £</i>
Donations	29,280	27,115	-	56,395	45,425
Legacies	150,387	-	-	150,387	531
Fundraising	25,258	18,106	-	43,364	41,716
Grants	20,091	33,767	-	53,858	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total donations and legacies	225,016	78,988	-	304,004	87,672
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<i>Total 2016</i>	87,672	-	-	87,672	
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

3. INVESTMENT INCOME

	Unrestricted funds 2017 £	Restricted funds 2017 £	Endowment funds 2017 £	Total funds 2017 £	<i>Total funds 2016 £</i>
Investment income	2,255	-	-	2,255	2,292
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total 2016</i>	2,292	-	-	2,292	
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2017 £	Restricted funds 2017 £	Endowment funds 2017 £	Total funds 2017 £	Total funds 2016 £
Nursing and care	1,083,733	-	-	1,083,733	1,062,524
<i>Total 2016</i>	1,062,524	-	-	1,062,524	

5. COSTS OF RAISING FUNDS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Endowment funds 2017 £	Total funds 2017 £	Total funds 2016 £
Fundraising costs	13,052	-	-	13,052	12,011
<i>Total 2016</i>	11,937	74	-	12,011	

6. DIRECT COSTS

	Nursing and Care £	Total 2017 £	Total 2016 £
Purchases	59,147	59,147	56,487
Rates & water	10,779	10,779	6,857
Light & heat	26,268	26,268	24,581
Repairs & maintenance	8,751	8,751	7,955
Insurance	8,109	8,109	5,147
Motor vehicle expenses	798	798	692
Depreciation	51,681	51,681	52,701
H.G.L maintenance charges	72,725	72,725	70,812
H.G.L major repairs provision	18,089	18,089	17,735
Registration fees	5,251	5,251	3,761
Training	2,932	2,932	3,110
Medical costs	4,535	4,535	5,070
Cleaning materials	11,219	11,219	9,510
Criminal record checks	1,024	1,024	1,076
Loss on disposal of tangible fixed assets	-	-	695
Bad debts written off	22,784	22,784	(351)
Wages and salaries (incl agency costs)	716,915	716,915	681,961
National insurance	40,170	40,170	30,349
Pension cost	5,775	5,775	4,521
	1,066,952	1,066,952	982,669
<i>At 31 March 2016</i>	982,669	982,669	

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

7. SUPPORT COSTS

	Nursing and Care £	Total 2017 £	Total 2016 £
Repairs & maintenance	48,015	48,015	44,277
Insurance	-	-	2,535
Legal fees	9,335	9,335	9,958
Telephone	3,275	3,275	2,662
Other office costs	18,088	18,088	9,576
H.G.L finance charges	10,036	10,036	10,036
Other costs	4,339	4,339	3,317
Bank interest paid	10	10	-
Auditors' remuneration	3,690	3,690	3,320
Trustee indemnity insurance	825	825	934
Accountancy fees	1,960	1,960	1,398
Wages and salaries	37,136	37,136	39,647
National insurance	1,773	1,773	2,116
	<u>138,482</u>	<u>138,482</u>	<u>129,776</u>
<i>At 31 March 2016</i>	<u>129,776</u>	<u>129,776</u>	

During the year ended 31 March 2017, the company incurred the following Governance costs:

£6,475 (2016 - £5,652) included within the table above in respect of auditors' remuneration, trustee indemnity insurance and accountancy fees.

8. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

	Staff costs 2017 £	Other costs 2017 £	Total 2017 £	Total 2016 £
Expenditure on raising voluntary income	-	13,052	13,052	12,011
Costs of generating funds	-	13,052	13,052	12,011
Nursing and care	801,769	403,665	1,205,434	1,112,445
	<u>801,769</u>	<u>416,717</u>	<u>1,218,486</u>	<u>1,124,456</u>
<i>Total 2016</i>	<u>758,594</u>	<u>365,862</u>	<u>1,124,456</u>	

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2017	2016
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	51,681	52,701
Auditors' remuneration	3,690	3,320
Pension costs	5,775	4,521
	51,681	52,701

During the year, no Trustees received any remuneration (2016 - £NIL).
 During the year, no Trustees received any benefits in kind (2016 - £NIL).
 During the year, no Trustees received any reimbursement of expenses (2016 - £NIL).

10. STAFF COSTS

Staff costs were as follows:

	2017	2016
	£	£
Wages and salaries	754,051	721,608
Social security costs	41,942	32,465
Other pension costs	5,775	4,521
	801,768	758,594

The average number of persons employed by the company during the year was as follows:

	2017	2016
	No.	No.
Administrative	3	3
Management	2	2
Nursing and care staff	56	56
	61	61

No employee received remuneration amounting to more than £60,000 in either year.

Remuneration totalling £79,316 was paid to 2 key management personnel during the year.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

11. TANGIBLE FIXED ASSETS

	Property Imp'ments £	Furniture and equipment £	Fixtures and fittings £	Total £
Cost				
At 1 April 2016	364,002	244,204	90,665	698,871
Additions	-	11,564	-	11,564
Disposals	-	(8,921)	(7,536)	(16,457)
At 31 March 2017	<u>364,002</u>	<u>246,847</u>	<u>83,129</u>	<u>693,978</u>
Depreciation				
At 1 April 2016	148,390	196,455	82,711	427,556
Charge for the year	30,388	18,946	2,347	51,681
On disposals	-	(8,921)	(7,536)	(16,457)
At 31 March 2017	<u>178,778</u>	<u>206,480</u>	<u>77,522</u>	<u>462,780</u>
Net book value				
At 31 March 2017	<u>185,224</u>	<u>40,367</u>	<u>5,607</u>	<u>231,198</u>
At 31 March 2016	<u>215,612</u>	<u>47,749</u>	<u>7,954</u>	<u>271,315</u>

12. FIXED ASSET INVESTMENTS

	Unlisted securities £
Market value	
At 1 April 2016	164,764
Revaluations	28,265
At 31 March 2017	<u>193,029</u>
Investments at market value comprise:	
	2017 £
Unlisted investments	193,029
	2016 £
	164,764

All the fixed asset investments are held in the UK.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

13. DEBTORS

	2017 £	2016 £
Trade debtors	18,010	64,419
Other debtors	8,693	8,725
Prepayments and accrued income	56,544	63,925
	<u>83,247</u>	<u>137,069</u>

14. CURRENT ASSET INVESTMENTS

	2017 £	2016 £
Unlisted investments	85,610	40,520
	<u>85,610</u>	<u>40,520</u>

15. CREDITORS: Amounts falling due within one year

	2017 £	2016 £
Trade creditors	18,320	5,584
Other taxation and social security	11,268	9,953
Other creditors	932	15,892
Accruals and deferred income	9,541	41,480
	<u>40,061</u>	<u>72,909</u>

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2017 £
Designated funds						
Development fund	70,000	-	-	-	-	70,000
Community Respite Bed	-	50,000	-	-	-	50,000
	<u>70,000</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>120,000</u>
General funds						
General Funds	861,141	1,257,758	(1,208,221)	-	27,681	938,359
Other General funds	-	3,246	-	-	-	3,246
	<u>861,141</u>	<u>1,261,004</u>	<u>(1,208,221)</u>	<u>-</u>	<u>27,681</u>	<u>941,605</u>
Total Unrestricted funds	<u>931,141</u>	<u>1,311,004</u>	<u>(1,208,221)</u>	<u>-</u>	<u>27,681</u>	<u>1,061,605</u>
Endowment funds						
EM Edwards Fund	4,908	-	-	-	584	5,492
Restricted funds						
Shop Feasibility Project	68	-	-	-	-	68
Community Respite Bed	-	78,988	(10,265)	-	-	68,723
	<u>68</u>	<u>78,988</u>	<u>(10,265)</u>	<u>-</u>	<u>-</u>	<u>68,791</u>
Total of funds	<u><u>936,117</u></u>	<u><u>1,389,992</u></u>	<u><u>(1,218,486)</u></u>	<u><u>-</u></u>	<u><u>28,265</u></u>	<u><u>1,135,888</u></u>

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2015 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2016 £</i>
Designated funds						
Development fund	20,000	-	-	50,000	-	70,000
	<u>20,000</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>70,000</u>
General funds						
General Funds	886,931	1,152,488	(1,124,382)	(50,000)	(3,896)	861,141
	<u>886,931</u>	<u>1,152,488</u>	<u>(1,124,382)</u>	<u>(50,000)</u>	<u>(3,896)</u>	<u>861,141</u>
Total Unrestricted funds	<u>906,931</u>	<u>1,152,488</u>	<u>(1,124,382)</u>	<u>-</u>	<u>(3,896)</u>	<u>931,141</u>
Endowment funds						
EM Edwards Fund	5,073	-	-	-	(165)	4,908
	<u>5,073</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(165)</u>	<u>4,908</u>
Restricted funds						
Shop Feasibility Project	142	-	(74)	-	-	68
	<u>142</u>	<u>-</u>	<u>(74)</u>	<u>-</u>	<u>-</u>	<u>68</u>
Total of funds	<u><u>912,146</u></u>	<u><u>1,152,488</u></u>	<u><u>(1,124,456)</u></u>	<u><u>-</u></u>	<u><u>(4,061)</u></u>	<u><u>936,117</u></u>

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2017 £
Designated funds	70,000	50,000	-	-	-	120,000
General funds	861,141	1,261,004	(1,208,221)	-	27,681	941,605
	<u>931,141</u>	<u>1,311,004</u>	<u>(1,208,221)</u>	<u>-</u>	<u>27,681</u>	<u>1,061,605</u>
Endowment funds	4,908	-	-	-	584	5,492
Restricted funds	68	78,988	(10,265)	-	-	68,791
	<u>936,117</u>	<u>1,389,992</u>	<u>(1,218,486)</u>	<u>-</u>	<u>28,265</u>	<u>1,135,888</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2015 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2016 £
Designated funds	20,000	-	-	50,000	-	70,000
General funds	886,931	1,152,488	(1,124,382)	(50,000)	(3,896)	861,141
	<u>906,931</u>	<u>1,152,488</u>	<u>(1,124,382)</u>	<u>-</u>	<u>(3,896)</u>	<u>931,141</u>
Endowment funds	5,073	-	-	-	(165)	4,908
Restricted funds	142	-	(74)	-	-	68
	<u>912,146</u>	<u>1,152,488</u>	<u>(1,124,456)</u>	<u>-</u>	<u>(4,061)</u>	<u>936,117</u>

The Trustees have designated monies from General Funds towards the Development Fund to pay for the future projects of The Charlotte Straker Project. These include looking at the feasibility of moving the laundry to the garage and using the laundry as much needed office space; upgrade work on nursing rooms 8, 9, 10 and 11; if space can be identified within the house the development of two residential rooms. They have also designated money towards the development of a Community Respite Bed.

Restricted monies are in relation to the Shop feasibility project and a Community Respite Bed.

The permanent endowment allows The Charlotte Straker Project to use interest on capital. Management of the fund was transferred to The Charlotte Straker Project for the benefit of the residents of Corbridge.

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2017 £	Restricted funds 2017 £	Endowment funds 2017 £	Total funds 2017 £
Tangible fixed assets	231,198	-	-	231,198
Fixed asset investments	188,599	-	4,430	193,029
Current assets	681,869	68,791	1,062	751,722
Creditors due within one year	(40,061)	-	-	(40,061)
	<u>1,061,605</u>	<u>68,791</u>	<u>5,492</u>	<u>1,135,888</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	<i>Unrestricted funds 2016 £</i>	<i>Restricted funds 2016 £</i>	<i>Endowment funds 2016 £</i>	<i>Total funds 2016 £</i>
Tangible fixed assets	271,315	-	-	271,315
Fixed asset investments	160,918	-	3,846	164,764
Current assets	571,817	68	1,062	572,947
Creditors due within one year	(72,909)	-	-	(72,909)
	<u>931,141</u>	<u>68</u>	<u>4,908</u>	<u>936,117</u>

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net income for the year (as per Statement of Financial Activities)	199,771	23,971
Adjustment for:		
Depreciation charges	51,681	52,701
Gains on investments	(73,355)	(15,975)
Dividends, interest and rents from investments	(2,255)	(2,292)
Loss on the sale of fixed assets	-	695
Decrease in debtors	53,822	35,952
(Decrease)/increase in creditors	(32,848)	9,614
Net cash provided by operating activities	<u>196,816</u>	<u>104,666</u>

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017 £	2016 £
Cash in hand	582,865	395,358
Total	<u>582,865</u>	<u>395,358</u>

THE CHARLOTTE STRAKER PROJECT
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

20. PENSION COMMITMENTS

During the year contributions of £5,775 (2016 - £4,521) were paid to the scheme. Pension contributions owing at the balance sheet date amounted to £932 (2016 - £nil).

21. OPERATING LEASE COMMITMENTS

At 31 March 2017 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2017	2016
	£	£
Amounts payable:		
Within 1 year	5,688	7,610
Between 1 and 5 years	3,802	9,245
	9,490	16,855
Total	9,490	16,855

22. OTHER FINANCIAL COMMITMENTS

Under a twenty five year management agreement between The Charlotte Straker Trust and Home Group Limited, the charitable company, as successor to the Trust, is committed to make payments to Home Group Limited in respect of management charges, major repairs provision and maintenance.

The charges for the period of these financial statements were as follows:

	2017	2016
	£	£
Service Charges	18,089	17,734
Property Charges	72,725	70,812
Finance Charges	10,036	10,036

During the year ended 31 March 2011 the charity paid Home Group Limited £110,400 in relation to finance charges in advance of the next 11 years. Each year a proportion of the advance payment amounting to £10,036 is allocated to the profit and loss account on a straight line basis.

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NOTES TO THE FINANCIAL STATEMENTS
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23. RELATED PARTY TRANSACTIONS

During the year the charity purchased Trustee Indemnity Insurance amounting to £825 (2016 - £934).

24. FIRST TIME ADOPTION OF FRS 102

It is the first year that the company has presented its financial statements under SORP 2015 and FRS 102. The following disclosures are required in the year of transition. The last financial statements prepared under previous UK GAAP were for the year ended 31 March 2016 and the date of transition to FRS 102 and SORP 2015 was therefore 1 April 2015. As a consequence of adopting FRS 102 and SORP 2015, a number of accounting policies have changed to comply with those standards.

The policies applied under the company's previous accounting framework are not materially different to FRS 102 and have not impacted on funds or net income/expenditure.